

**A) CHANGE OF SHARES/DEPOSITS CONTRIBUTION**

I, Mr./Mrs./Miss .....  
of ID No. .... Sacco Account No .....  
M/No. .... do hereby authorize the Sacco to change my monthly shares/deposits  
contribution from Kshs. .... /= to Kshs..... /= with effect  
from.....Signature:..... Date: .....

**B) SHARES/DEPOSITS TRANSFER**

I, Mr./Mrs./Miss .....  
of ID No. .... P.No. .... M/No. ....  
..... upon payment of transfer fee as per the attached receipt, do hereby  
authorize the Sacco to transfer my Sacco shares totaling to Kshs..... /= (amount in  
words) ..... and/or  
investment shares totaling to Kshs. ..../= (amount in  
words).....  
to Mr./Mrs./Miss .....  
of ID No. .... P.No. ....  
M/No. .... with immediate effect.  
Signature: .....Date:.....

Full Name of Buyer:.....  
Signature: .....Date:.....

**FOR OFFICIAL USE ONLY:**

NB: For share transfer, please attach copies of National ID/Passport for both sellers and buyers

**Checked by:**

Name .....  
Signature: .....Date: .....

**Approved by:**

Name ..... Signature:  
.....Date: .....

Note: Where the transfer is occasioned by death, please attach

- 1. Certified copy of the statement
- 2. Letter of administration/Nominee card
- 3. Certified copy of death certificate
- 4. Copy of national ID/Passport for the next of kin